

## **Associate Rector / Episcopal Chaplain**

### **Supervisory Organizations:**

**St. John's Georgetown & Georgetown University Campus Ministry**

**Location:** St. John's Georgetown Parish, 3240 O Street NW

and Georgetown University Campus Ministry Offices

### **Job Overview – Associate Rector / Episcopal Chaplain**

The Associate Rector / Episcopal Chaplain is a full-time ministerial position jointly serving St. John's Georgetown Parish and Georgetown University Campus Ministry. Reporting to the Rector of St. John's Georgetown and the Director for Protestant Life at Georgetown University, this role shares in the pastoral, sacramental, and programmatic leadership of both communities with a primary (but not exclusive) focus on student and young adult spiritual and communal vitality.

The Associate supports the spiritual formation, pastoral care, and leadership development of undergraduate, graduate, and young adult populations; strengthens connections between parish and campus life; and builds sustainable ministries rooted in shared leadership, hospitality, and the baptismal call of all people.

This position requires regular evening and weekend hours and operates within the Protestant chaplaincy as part of Georgetown University Campus Ministry.

The position is meant to celebrate the Episcopal Church's sacramental tradition while actively collaborating in Georgetown University's ecumenical, interreligious, and Jesuit context.

### **Key Areas of Ministry**

#### **Pastoral and Sacramental Leadership**

- Share in presiding and preaching at Sunday Eucharist on a rotation established by the Rector of St. John's Georgetown.
- Provide sacramental ministry, pastoral counseling, and spiritual accompaniment to students, young adults, and congregants in both settings.
- Participate in weddings, funerals, campus ceremonies, and special services in both settings, as assigned.

#### **Student and Young Adult Engagement**

- Lead outreach, evangelism, and relational ministry with students and young adults in both settings.
- Develop small groups, fellowship opportunities, and formation programs responsive to emerging needs and interests in both settings.
- Cultivate young adult leadership with the goal of creating self-sustaining ministries across parish and campus contexts.
- Host at least one monthly evening Eucharist and shared meal primarily centered on the Georgetown University community. Currently there is a weekly Episcopal service.

- Develop and deepen technological ministerial contexts and use existent technological resources to deepen worship and pastoral care at both locations.

### **Formation, Programming, and Retreats**

- Design and implement educational, reflective, and social programs for students and young adults drawn from both settings.
- Collaborate with chaplaincy colleagues on ecumenical and interreligious services and up to four retreats annually.
- Foster integration of intellectual, social, and spiritual formation.

### **Stewardship and Parish Life**

- Participate in parish stewardship initiatives, advancing a year-round culture of generosity, shared ministry, and resource integration.
- Coordinate with Rector and staff to integrate students and young adults into Parish Life ministries.
- Strengthen parishioner engagement beyond clergy-led models by empowering lay and student leadership.

### **Collaboration and Institutional Partnership**

- Work closely with other Protestant, Catholic, and non-Christian chaplains.
- Maintain collaborative relationships with local Episcopal and Lutheran congregations.
- Serve as a representative of both institutions to alumni, donors, and external partners.
- Affirm and engage Georgetown University's Catholic identity, Jesuit mission, and Ignatian spiritual tradition through respectful dialogue and collaboration.

### **Work Interactions**

The Associate Rector / Episcopal Chaplain collaborates closely with clergy, chaplains, faculty, administrators, student leaders, alumni, and donors. The role advances both institutions' commitments to diversity, equity, inclusion, anti-racism, and the Episcopal Church's call to Becoming Beloved Community. The Associate serves as a visible pastoral resource and contributes meaningfully to the spiritual life and public witness of both St. John's Georgetown and Georgetown University.

### **Requirements and Qualifications**

- Master of Divinity from an accredited theological school.
- Clinical Pastoral Education or comparable supervised ministry experience.
- Minimum of three years of relevant ministry experience, including preaching, program development, and pastoral counseling.
- Ordained Episcopal priest, licensed or eligible for licensure in the Episcopal Diocese of Washington.

- Demonstrated ability to work collegially across denominational, racial, cultural, and religious differences.
- Clear commitment to anti-racism and full inclusion across the spectrum of human identity and sexuality.
- Strong interpersonal, organizational, and communication skills.
- Capacity to manage complex pastoral and institutional environments with initiative and care.

### **Responsibilities (On Campus & In Parish)**

*Percentages total 100%. All responsibilities are Essential (E).*

#### **Pastoral Care and Counseling – 30% (E)**

Serve as a regular pastoral presence for students and young adults; provide pastoral counseling, crisis response, and spiritual support; maintain regular office hours; consult with the Rector and Campus Ministry leadership as needed.

#### **Religious Services – 20% (E)**

Plan and lead sacramental services; coordinate worship with parish and university colleagues; encourage participation in parish life and local faith communities; collaborate on ecumenical and interreligious services.

#### **Programs and Retreats – 20% (E)**

Develop and facilitate programming, formation groups, and retreats in partnership with campus and parish colleagues; oversee logistics, communication, and student engagement.

#### **Student Formation Partnerships – 20% (E)**

Engage fully in the life of the university; build partnerships around wellness, orientation, service, diversity initiatives, and leadership development; serve on committees as assigned.

#### **Administration – 10% (E)**

Support departmental and parish strategic goals; attend required meetings; assist colleagues; collaborate with Advancement and Communications; participate in parish staff meetings and other responsibilities as assigned by the Rector.

### **Working Conditions and Physical Demands**

Office, campus, and church settings. Frequently required to move up to 10 lbs. and to walk or stand for extended periods. Occasionally required to move up to 20 lbs.

### **Budgetary Responsibility**

Participates in shared stewardship and budgetary planning in coordination with parish and university leadership.

### **Compensation package**

This full-time position includes a generous benefit package including health insurance and dental insurance. Salary commensurate with experience.

Please submit OTM Profile, CV/Resume, letter of intent, three professional references and digital access to recent sermons to the Rector, The Rev. Dr. Laura Natta [Laura@stjohnsgeorgetown.org](mailto:Laura@stjohnsgeorgetown.org).